

Kingman Academy of Learning

2021-2022

Safe Return to In-Person Instruction



Kingman Academy of Learning, 3410 N. Burbank, Kingman, AZ 86409

(928) 681-2400

KAOL “Safe Return to In-person Instruction” is guided by the following principles:

Kingman Academy of Learning will continue to prioritize quality education for all students. An education that provides continuity of learning and that is engaging, enriching, and challenging throughout the 2021-22 school year.

KAOL will prefer in-person learning through the 2021-22 school year. KAOL will not offer a remote or distance learning option unless one of the following occur:

1. Forced school closures by the federal, state, or local health departments.
2. Forced school closures by the State of Arizona or other State or Federal Governmental organizations.

KAOL will prioritize student and staff health, safety, and well-being.

KAOL will consistently promote good personal hygiene and health-related policies that are research-based, clearly communicated, effectively implemented and enforced.

KAOL will consistently promote practices and policies to reduce the risk of virus transmission and support our capacity to be responsive and flexible when facing changing health circumstances.

As we all return to safe, in-person instruction, KAOL strives to shape a positive school culture and continue to provide positive learning experiences.

#WeKAareFamily

Employee and Student Health Screening and Protocols

Health and Wellness starts at home.

Whether you are a student, staff member, visitor, or volunteer, please stay home when you are sick and/or running a fever and/or exhibiting any symptoms of COVID-19.

KAOL will encourage staff and students to stay home when they, feel sick, have tested positive for COVID-19, or are exhibiting COVID-19 symptoms.

With this in mind, Kingman Academy of Learning will not be recognizing perfect attendance during the 21-22 school year.

Health screening and temperature checks will be performed as needed. Students and Staff who exhibit any of the following symptoms during the school day, will be temperature checked and health screened. Students and staff who present with an elevated temperature of 100.4 or higher will be required to leave campus immediately.

Fever or chills	Difficulty breathing
Cough	New loss of taste and/or smell
Headache	Sore throat
Fatigue	Congestion or runny nose
Muscle or body aches	Nausea or vomiting
Shortness of breath	Diarrhea

All screening information will be kept confidential.

Social Distancing

Social distancing is simply the act of staying separated with the goal of limiting the spread of a contagion between individuals. Kingman Academy of Learning will encourage students and staff members to practice staying away from others and eliminating contact with others whenever feasible, but not to the extent where it may interrupt or hinder the educational process during the school day. Signage will be posted on campus encouraging healthy habits.

Physical Guides and Signage

KAOL campuses will have signage and physical guides, such as arrows, hand-washing and good personal hygiene reminders, on floors and on the walls throughout the school buildings. Arrows to promote one-way or direction that students and staff should travel to avoid contact as well as

physical distancing markers to promote these practices while in common areas and in hallways.

Face Coverings/Masks

Face coverings protect others if the wearer is infected with a virus and is not aware, as well as offering some level of protection for the wearer. The wearing of a face covering/mask at Kingman Academy of Learning is optional. KAOL will thoroughly support any staff members, students, or families who wear a face covering while on the school campus.

KAOL will have masks available for staff and students if needed.

KAOL will follow any changes to the local and/or state face covering mandates.

Hand Sanitization and Hygiene

Students and staff will be encouraged to wash and/or sanitize their hands upon each entry and exit to the classroom. Upon arrival to school, after being outside for physical activity, and before and after lunch.

- Washing hands for a minimum of 20 seconds with soap and water.
- Using hand sanitizer with at least 60% alcohol frequently throughout the school day. Each school classroom, school building entrance and gymnasium will be equipped with touchless hand sanitizing stations for student and staff use.
- Avoid touching your eyes, nose and mouth.
- Cover your mouth and nose with a tissue or the inside of your elbow when you cough or sneeze and properly dispose of the tissue. Wash or sanitize hands following disposal of the tissue.

Kingman Academy of Learning staff will use signage to indicate in each classroom the area for and expectation of hand sanitizing and disinfecting. Staff and students will be asked not to visit another classroom or cohort outside of their room or grade level for hand sanitization or washing.

Facilities Cleaning

The safety of our students and staff at KAOL is our first priority. Upon reopening, our schools have been thoroughly cleaned and disinfected and we will continue to adhere to all necessary safety precautions. All classrooms, hallways and offices have been deep cleaned and will continue to be deep cleaned and disinfected each evening throughout the school year.

Cleaning steps will be followed consistently to disinfect workplace surfaces, chairs, tables,

playground equipment, etc. to protect students and staff and reduce the spread of the infection.

Staff are expected to clean and disinfect workspaces and materials when the need arises. Cleaning and disinfecting solutions, and wiping towels, will be available for staff use.

Transportation

Kingman Academy of Learning is happy to provide transportation to our students. We are continuing to make the necessary accommodations and changes to our bus routes and to our buses, so that students who choose this mode of transportation stay safe and healthy.

Students are no longer required to wear a face covering while riding the bus. However, KAOL will support any students who decide to wear a mask while on the bus.

KAOL will follow any changes to the current face covering or mask mandates as they apply to transportation.

Procedures for COVID-19 Symptoms or a Positive Test

KAOL will coordinate with the Mohave County Health Department in the event of a positive test and coordinate as appropriate. KAOL is bound by the Health Insurance Portability and Accountability Act (HIPAA) and the Family Educational Rights and Privacy Act (FERPA) and will honor and protect the privacy of the individuals impacted. Communications and notifications pertaining to a positive case will consider the direction and recommendations of the Mohave County Health and Human Services Department.

Students

If a teacher or staff member notices a student exhibiting symptoms of COVID-19, the following procedures will be followed:

1. The main office and health clerk will be notified immediately of the student's departure from class and of their symptoms.
2. The student will be sent to the main office.
3. The health clerk/secretary will assess the symptoms in an isolated room away from office business and traffic.
 - a. For example, if a student only has a runny nose (or any single symptom), and the health clerk observes that there are no other symptoms, parents will then be contacted. The health clerk will then inquire as to whether the student has shown any other symptoms of COVID-19, or there has been any recent exposures to COVID-19. If the parent answers no to both of these questions, then the student will be allowed to return to class.

- b. If the student has health information on file that confirms a diagnosis of asthma or other respiratory conditions, but has no other symptoms of COVID-19, parents will again be called. The health clerk will then inquire as to whether the student has shown any other symptoms of COVID-19, or there has been any recent exposures to COVID-19. If the parent answers no to both of these questions, then the student will be allowed to return to class.
 - c. If the student shows multiple symptoms of COVID-19 (three or more), the student will be immediately isolated and parents will be notified for immediate pick up from school. If parents are not available, an emergency contact will be called. If any student appears to be in medical distress, 911 will be contacted.
4. Areas that have been deemed exposed may be closed off.
- a. Cleaning and disinfection will begin as soon as feasibly possible in the exposed areas, per CDC and ADHS guidelines.
 - b. If feasible, doors and windows will be opened to increase the circulation of air in the exposed areas.
5. KAOL will determine whether staff members or students may have been exposed through close contact to a positive individual.
- a. If so, KAOL will notify those individuals (or parents/guardians of students) of the potential exposure through email.
 - b. The name of the individual who has become sick will not be disclosed.
 - c. These individuals should monitor their health closely and contact their health care provider if possible. Stay at home if symptoms develop.
 - d. **Notification will be made if there is a positive COVID-19 test result, not if someone is exhibiting symptoms.**

The health clerk/office secretary will immediately report the situation to ONLY individuals that are authorized (Building Principal, Human Resources, Executive Director). Confidentiality must be maintained throughout the process.

Employees/KAOL Staff

If a KAOL employee develops multiple symptoms while at work:

1. Separate the employee from all students and staff, ensure that the staff member wears a mask at all times. Send the staff member home in a safe manner.
 - a. If able to self-transport, staff member is allowed to leave on their own.
 - b. If not able to self-transport, contact a family member or emergency contact.
 - c. If staff member is in medical distress, contact 911.
2. Close off any areas that were exposed to the symptomatic staff member.
 - a. Remove all individuals from the exposed areas.
 - b. Clean and disinfect the exposed areas.
 - c. If feasible, open doors and windows to increase the circulation of air.

3. Determine whether other employees or students may have been in close contact for a prolonged period of time. (Longer than 15 minutes)
 - a. If so, notify all individuals (notify parents if students are exposed) of the potential exposure.
 - b. The name of the individual that is sick will NOT be disclosed.
 - c. Individuals that are exposed should monitor their health closely, review symptoms, contact health care provider and stay home if symptoms develop.
 - d. **Notification will be made if there is a positive COVID-19 test result, not if someone is exhibiting symptoms.**

The health clerk/secretary will immediately report the situation ONLY to authorized individuals (Building Principal, Human Resources, and Executive Director). Confidentiality will be maintained.

Employees or students who have developed COVID-19 symptoms or had a positive COVID-19 test may not return to the school buildings until one of the following scenarios have been met:

If the individual is symptomatic

1. If the individual has tested and is awaiting test results, stay home and away from others until the results are available.
2. If the individual has tested positive:
 - *Stay away from others until you have had no fever for 24 hours without the use of fever-reducing medicines, AND*
 - *All other symptoms have improved, AND*
 - *At least 10 days have passed since the symptoms first appeared*
3. If the individual has tested negative:
 - *Stay away from others until you have had no fever for 24 hours without the use of fever-reducing medicines, AND*
 - *All other symptoms have improved*
4. If the individual has NOT been tested:
 - *Stay away from others until you have had no fever for 24 hours without the use of fever-reducing medicines, AND*
 - *All other symptoms have improved*

If the individual is asymptomatic

1. If the individual has tested and is awaiting test results, no isolation is required. Take every day precautions to prevent the spread of COVID-19.

2. If the individual has tested positive:

- *Positive Non-Antibody COVID-19 Test – Stay home and away from others until 10 days have passed since the specimen collection*
- *Positive Antibody COVID-19 Test - No isolation is required. Take every day precautions to prevent the spread of COVID-19.*

3. If the individual has tested negative:

No isolation is required. Take every day precautions to prevent the spread of COVID-19.

4. If the individual has NOT been tested:

No isolation is required. Take every day precautions to prevent the spread of COVID-19.

Frequently Asked Questions

[Will the distance learning option be available at all schools and at all grade levels?](#)

No. KAOL will not be offering remote or distance learning during the 2021-22 school year.

[If I am not comfortable with the traditional in-person learning option, what choices do I have for my student?](#)

At Kingman Academy of Learning, traditional in-person learning is the only option. If families are interested in another online instructional program, they must withdraw their student from KAOL to enroll in that program.

[Will transportation be provided?](#)

Yes. KAOL transportation will run its regular routes each school day. Each route is subject to change throughout the school year. We encourage all of our families to frequently check all correspondence from KAOL in order to be aware of these changes.

[Will all staff members and students be expected to wear face coverings?](#)

No. Masks and face coverings are optional at all KAOL campuses.

[What health screenings will take place on the school campus if schools are open to traditional in-person learning?](#)

Health and wellness starts at home. Please do not send your children to school if they are exhibiting symptoms of COVID-19. Once staff and students arrive at school, random health screenings will continue throughout the school day as needed.

What is passive screening?

Passive Screening involves symptom checking at home before school each day by parents/guardians. Common symptoms of COVID-19 include fever, cough, shortness of breath, difficulty breathing, shaking and chills, muscle pain, headache, sore throat, or new loss of taste and smell (per CDC and public health). Students with symptoms of COVID-19 should remain at home until symptoms improve and have exhibited no fever for 24 hours without the use of fever-reducing medicines. Please see the health protocols previous to this FAQ.

How will KAOL respond if there is a positive COVID-19 case of a student or of a staff member?

In partnership with the Mohave County Department of Health and Services, KAOL will conduct contact tracing in accordance with health department recommendations and will notify all individuals with whom the positive COVID-19 individual may have come into contact at a school facility.

How much notice will parents and families receive when KAOL must transition into a different learning model due to an unplanned or required closure?

Parents will receive reasonable notice before any transition and as soon as KAOL has been recommended to transition. KAOL will do its best to transition during the most appropriate times in order to minimize a disruption in learning. Parents, students and families should stay diligent with reading all emails, social media posts and app notifications from KAOL throughout the school year.

If there are any other questions or concerns, please contact the Executive Director, Eric Lillis, at the KAOL School Support Center, or your building principal.

We love our students and our families!